

AGENDA TITLE: Monthly Protocol Account Report

MEETING DATE: May 20,2009

PREPARED BY: City Clerk

RECOMMENDED ACTION: None required, information only.

BACKGROUND INFORMATION: The City Council, at its meeting of July 19, 2000, adopted

Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to

the City Council.

Attached please find the cumulative report through April 30, 2009.

FISCAL IMPACT: N/A

FUNDING AVAILABLE: See attached.

Randi Johl City Clerk

RJ/JMP

Attachment

APPROVED:

Blair King, City Manage

PROTOCOL ACCOUNT SUMMARY FISCAL YEAR 2008-09

Cumulative Report through April 30, 2009

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$10,500.00
7/22/08	Ken Sato Studios	Mayor's photo for Wall of Mayors	56.03	
8/5/08	Favor Favor	Favors for Boards and Commissions reception	108.99	
8/5/08	Baudville	Favors and event paper for Boards and Commissions reception	245.75	
8/28/08	Arthur's Party Store	Gift bags for Boards and Commissions reception	17.78	
8/29/08	Lakewood Liquors	Wine and ice for Boards and Commissions reception	163.41	
9/2/08	Touch of Mesquite	Caterer for Boards and Commissions reception	1,832.40	
10/1/08	Lasting Impressions	Engraved brass plate for Wall of Mayors	16.70	
11/5/08	Village Flowers	Flowers for Ted Katzakian	172.35	
12/10/08	Touch of Mesquite	Caterer for Council reorganization	882.15	
12/10/08	Mark-Ease Products	Plaques for Mayor's Community Service Awards and outgoing Mayor	153.01	
12/15/08	Jan's Sweet Treasurers	Cookies for Council holiday deliveries to all City departments	525.00	
4/13/09	1-800-Flowers	Flowers for Frank Beeler	91.33	
			Total Expenditures: (\$ 4,264.90)	Ending Bal. \$6,235.10

Prepared by: JMP